



CIVIL SERVICE COMMISSION

COMMISSIONERS
John Costa - Vice Chair
Ron Le Doux
Don Nelson
Andrae Randolph - Chair
Rick Ward

Thursday, June 22, 2017

Special Meeting Minutes

145 Fulweiler Avenue, Suite 200
Auburn, California 95603

Lori Walsh, Human Resources Director
Paula Hood, Commission Clerk
Main Office: 530.889.4067
www.placer.ca.gov

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MEETING LOCATION:

Placer County Child Support Services

1000 Sunset Blvd. 2nd Floor
Rocklin, CA 95765 --- 530.889.4060

1:30 PM OPEN SESSION

Roll Call –All Commissioners were present at roll call.

Flag Salute – Led by Commissioner Ward.

I. Agenda Approval

It was moved by Nelson and seconded by LeDoux that the agenda be approved. Motion carried unanimously.

II. Approval of Minutes from previous meetings

May 8, 2017

It was moved by LeDoux and seconded by Costa to approve the May 8, 2017 minutes. Motion carried unanimously.

June 12, 2017

Commissioner Randolph adopted the June 12, 2017 minutes.

III. Public Comment: Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

IV. Old business

The Commission reported on the findings from a disciplinary hearing held on March 21, 23, 24, and April 7, 2017. On May 4, 2017 the Commission upheld the Department's disciplinary decision by a vote of 4-1.

V. New Business

- A.** Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C)(5)(c) for an employee assigned to the Department of Public Works and Facilities.

It was moved by LeDoux and seconded by Costa that the Commission approve the work out of class request submitted by the Department of Public Works and Facilities.

Motion carried unanimously.

- B.** Request approval for revision to the classification specification of Management Analyst-Senior for the County Executive's Office.

It was moved by LeDoux and seconded by Nelson that the Commission approve the revision to the classification specification of Management Analyst-Senior for the County Executive's Office.

Motion carried unanimously.

- C.** Request to create the classification specification of Staff Services Manager, salary grade MGMT 426.

The Commission discussed the creation of the classification specification of Staff Services Manager. No decision was reached. The Commission unanimously decided to continue this matter until the July 10, 2017 CSC meeting.

VI. COMMUNICATIONS - Reports to the Commission are informational items only. No action will be taken.

- A.** Provisional Appointments – None reported
- B.** Staff Reports and Correspondence
1. Staff updates
Nothing to report.
- C.** Commissioner Comments
No comments.

CLOSED SESSION – 2:40 p.m.

VII. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957 and pursuant to Placer County Chapter 3 Section 3.04.650.
- B. Evaluation of performance of the Human Resources Director pursuant to Government Code Section 54957.

OPEN SESSION 2:52 p.m.

- VIII. Report of action taken in closed session pursuant to Government Code Section 54957.1. **No action to report.**
- IX. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. **It was moved by LeDoux and seconded by Ward that the classified merit increases be approved. Motion carried unanimously.**
- X. **Adjournment 2: 56 p.m.**

There being nothing further to come before the Commission, it was moved by Costa and seconded by LeDoux that the meeting be adjourned. Motion carried unanimously.

PLACER COUNTY CIVIL SERVICE COMMISSION



Andrae Randolph, Chair



Paula Hood, Commission Clerk